



# FEMA-4276-WI-DR

**Areas Eligible for Public Assistance:** Ashland County, Bad River Band of the Lake Superior Chippewa, Bayfield County, Burnett County, Douglas County, Florence County, Iron County, Sawyer County, Washburn County

**Eligible Areas for Hazard Mitigation Grant Program:** Statewide

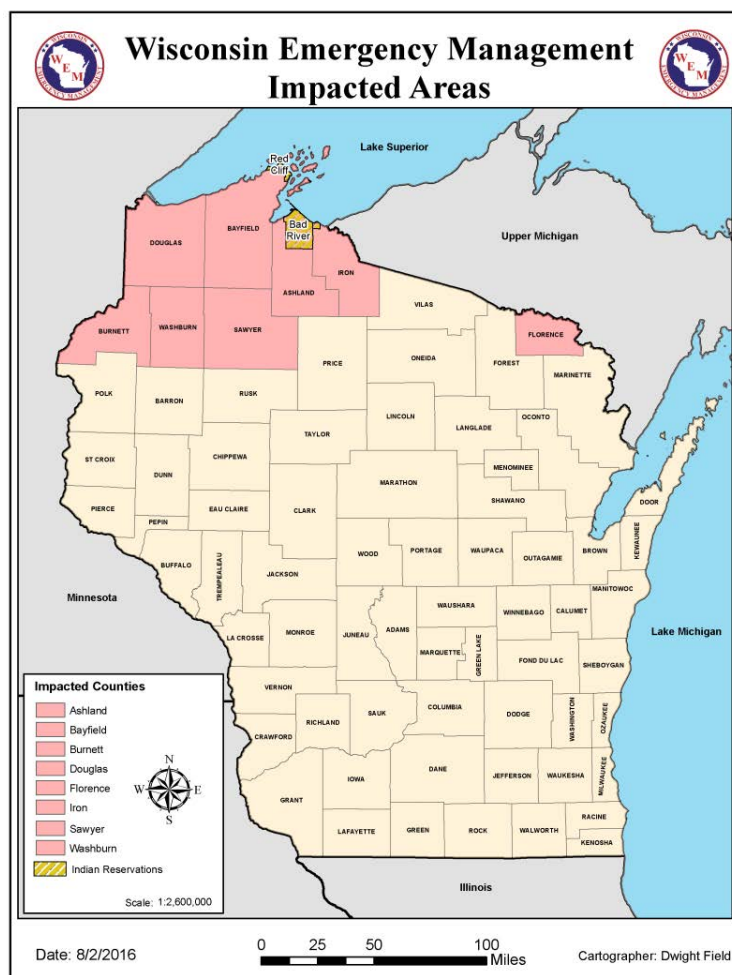
**Incident Period:** July 11-12, 2016

**Declaration Date:** August 9, 2016

**Application Form Due: September 8, 2016**

## Applicant Briefing Handouts

- Applicant Briefing Schedule
- **Request for Public Assistance Application Form (Due by 9/8/2016!)**
- **WEM Public Assistance Questionnaire (Due by 9/8/2016!)**
- Public Assistance Program Presentation
- Hazard Mitigation Grant Program Presentation
- Public Assistance Procurement Cheat Sheet
- FEMA Public Assistance Documentation Forms
- FEMA and State DNR Environmental and Historic Preservation Information and Debris Forms





# FEMA-4276-WI-DR

## Severe Storms and Flooding

Incident Period: July 11-12, 2016

August 16-18, 2016 Applicants' Briefing Schedule

Date	Time	Team 1 Schedule Location	Time	Team 2 Schedule Location
<b>Tuesday 8/16/2016</b>	<b>9:00 to 11:00 AM</b>	<b>Bayfield County</b> Bayfield County Courthouse Bayfield County EOC 117 East 6th Street Washburn, WI 54891	<b>9:00 to 11:00 AM</b>	<b>Douglas County</b> Douglas County Government Center Douglas County EOC (Basement) 1316 N. 14 <sup>th</sup> Street Superior, WI 54880
	<b>2:30 to 4:30 PM</b>	<b>Ashland County</b> Morse Town Hall 402 2 <sup>nd</sup> Ave Mellen, WI 54546	<b>2:30 to 4:30 PM</b>	<b>Burnett County</b> Burnett County Government Center Room 160 7410 County Road K Siren, WI 54872
<b>Wednesday 8/17/2016</b>	<b>9:30 AM</b>	<b>Bad River Band of Lake Superior Chippewa</b> Chief Blackbird Center Conference Room C 72682 Maple Street Odanah, WI 54861	<b>9:00 to 11:00 AM</b>	<b>Washburn County</b> Minong Town Hall W7095 Nancy Lake Road Minong, WI 54859 715-466-5916
			<b>2:30 to 4:30 PM</b>	<b>Sawyer County</b> Sawyer County Courthouse Assembly Room 10610 Main Street Hayward, WI 54843
<b>Thursday 8/18/2016</b>	<b>9:00 to 11:00 AM</b>	<b>Iron County</b> Hurley City Hall, Meeting Room 405 5 <sup>th</sup> Avenue North Hurley, WI 54534		
	<b>2:30 to 4:30 PM</b>	<b>Florence County</b> Florence County Resource Center Lower Level Conference Room 5628 Forestry Drive Florence, WI 54121		

### NOTES:

- Presentations will last for approximately 45 minutes.
- Remaining time will allocated for Applicants to ask questions about projects, eligibility, procurement/contracting, and programs.
- All applicants will have the opportunity to submit an application at the briefing.
- Team 1: Robyn Wiseman and Anita Cornell (Public Assistance), Katie Sommers (Mitigation)
- Team 2: Robby Stoikes and Eric Learn (Public Assistance), Roxanne Gray and Caitlin Shanahan (Mitigation)



# STATE OF WISCONSIN

## DEPARTMENT OF MILITARY AFFAIRS

### DIVISION OF EMERGENCY MANAGEMENT

Brian M. Satula  
Administrator

Scott Walker  
Governor

August 11, 2016

Dear Potential Federal Public Assistance Applicant:

On August 9, 2016, the Federal Emergency Management Agency (FEMA) declared a Major Disaster (FEMA-4276-WI-DR) for the State of Wisconsin. This declaration makes Federal funding is available to state, eligible local governments, and certain private nonprofit organizations on a cost-sharing basis for emergency work and the repair or replacement of facilities damaged by the July 11 thorough 12, 2016 severe storms and flooding for the following designated areas: Ashland County, Bad River Band of Lake Superior Chippewa, Bayfield County, Burnett County, Douglas County, Florence County, Iron County, Sawyer County, and Washburn County.

**To apply for the FEMA Public Assistance Program you must submit a completed Request for Public Assistance (RPA) no later than September 8, 2016.** This one page form should take less than 10 minutes to complete and is included in this packet.

In addition to the RPA, Wisconsin Emergency Management requests that you submit the attached State of Wisconsin Questionnaire to facilitate award documents, payments and communications. The questionnaire asks for the following three items of information:

- DUNS Number: required by FEMA and WEM if approved for funding
- Applicant E-mail Address: required by WEM to receive information regarding your application
- Wisconsin Tax ID: required by the State if you are approved for funding

Please submit this information along with your RPA form **no later than September 8, 2016**. You may submit these forms electronically to [DMAWEMPublicAssistance@wisconsin.gov](mailto:DMAWEMPublicAssistance@wisconsin.gov) or fax them to 608-223-6526.

Wisconsin Emergency Management and the Federal Emergency Management Agency (FEMA) will be holding applicant briefings in each declared area listed above from August 16 through 18, 2016. If your organization cannot attend the applicant briefing, you may review the presentation materials on the Wisconsin Emergency Management website at <http://emergencymanagement.wi.gov/recovery/public-assistance.asp>.

If you have any questions please call your County Emergency Management Office. For your county's contact information visit the following website [http://emergencymanagement.wi.gov/counties/county\\_directors.asp](http://emergencymanagement.wi.gov/counties/county_directors.asp).

If at any time, you need additional assistance, please contact our office at: [DMAWEMPublicAssistance@wisconsin.gov](mailto:DMAWEMPublicAssistance@wisconsin.gov).

Sincerely,

Robyn M. Wiseman, CFM  
State Public Assistance Officer  
Wisconsin Emergency Management

DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
**REQUEST FOR PUBLIC ASSISTANCE**

**O.M.B. NO. 1660-0017**  
**Expires April 30, 2013**

**PAPERWORK BURDEN DISCLOSURE NOTICE**

Public reporting burden for this form is estimated to average 10 minutes. Burden means the time, effort and financial resources expended by persons to generate, maintain, disclose, or to provide information to us. You may send comments regarding the burden estimate or any aspect of the collection, including suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (OMB Control Number 1660-0017). You are not required to respond to this collection of information unless it displays a valid OMB number. **NOTE: Do not send your completed questionnaire to this address.**

APPLICANT (Political subdivision or eligible applicant)	DATE SUBMITTED
COUNTY (Location of Damages. If located in multiple counties, please indicate)	DUNS NUMBER <input type="text"/>

**APPLICANT PHYSICAL LOCATION**

STREET ADDRESS			
CITY	COUNTY	STATE	ZIP CODE

**MAILING ADDRESS (If different from Physical Location)**

STREET ADDRESS			
POST OFFICE BOX	CITY	STATE	ZIP CODE

**Primary Contact/Applicant's Authorized Agent**

**Alternate Contact**

NAME	NAME
TITLE	TITLE
BUSINESS PHONE	BUSINESS PHONE
FAX NUMBER	FAX NUMBER
HOME PHONE (Optional)	HOME PHONE (Optional)
CELL PHONE	CELL PHONE
E-MAIL ADDRESS	E-MAIL ADDRESS
PAGER & PIN NUMBER	PAGER & PIN NUMBER

Did you participate in the Federal/State Preliminary Damage Assessment (PDA)? ☐ YES ☐ NO

Private Non-Profit Organization? ☐ YES ☐ NO

If yes, which of the facilities identified below best describe your organization? \_\_\_\_\_

Title 44 CFR, part 206.221(e) defines an eligible private non-profit facility as: "... any private non-profit educational, utility, emergency, medical or custodial care facility, including a facility for the aged or disabled, and other facility providing essential governmental type services to the general public, and such facilities on Indian reservations." "Other essential governmental service facility means museums, zoos, community centers, libraries, homeless shelters, senior citizen centers, rehabilitation facilities, shelter workshops and facilities which provide health and safety services of a governmental nature. All such facilities must be open to the general public."

**Private Non-Profit Organizations must attach copies of their Tax Exemption Certificate and Organization Charter or By-Laws. If your organization is a school or educational facility, please attach information on accreditation or certification.**

OFFICIAL USE ONLY: FEMA -	-DR-	-	FIPS#	DATE RECEIVED
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## **State of Wisconsin Request for Public Assistance Questionnaire**

If you are approved for Federal Public Assistance for Disaster FEMA-4276-WI-DR, Wisconsin Emergency Management and FEMA will need a few additional items of information. New Federal Grant requirements include the requirement that the organization receiving Federal Grants need to have a DUNS number. In addition, the State of Wisconsin requires certain information in order to pay the 12.5% state share of the total project cost. Please submit this information along with your Request for Public Assistance (RPA) form.

**Name of Organization:** \_\_\_\_\_

**D-U-N-S number:** \_\_\_\_\_

### **Dun & Bradstreet (D&B) DUNS Number**

#### ***What is it and why does my institution have to provide it?***

A DUNS number is a unique nine digit identification number that is free for all businesses required to register with the US Federal government for contracts or grants. Any entity that has applied for any sort of federal funding in the past should have a DUNS number already assigned. MB has adopted the use of DUNS numbers as a way to keep track of how federal grant money is dispersed. To learn more about the policy, you can read the [Federal Registrar Notice](#) (4-page PDF).

#### ***How do I find out my institution's DUNS number?***

You should ask your institution's grant administrator or chief financial officer to provide your institution's DUNS number. Research universities and most colleges, independent libraries, and large organizations already have DUNS numbers. To check to see if your organization has a DUNS number already assigned, please use this link: <http://fedgov.dnb.com/webform/CCRSearch.do?val=1>

#### ***What if my institution does not have a DUNS number?***

The chief financial officer or authorizing official of your institution will need to register for a DUNS number. Below is the telephone number and information that will need to be provided by any applicant that does not have a DUNS number.

Contact the D&B Government Customer Response Center

U.S. and U.S Virgin Islands: 1-866-705-5711

Monday - Friday 7 AM to 8 PM C.S.T.

**The process to request a D-U-N-S® Number by telephone takes between 5 and 10 minutes.**

You will need to provide the following information:

- Legal Name	- Number of Employees
- Physical Address	- Mailing Address
- Telephone Number	- Contact Name
- SIC Code (Line of Business)	- Tradestyle, Doing Business As (DBA), or other name by which your organization is commonly recognized

**E-mail Address:** \_\_\_\_\_

WEM requires that you have an e-mail address for the person managing your grants. This will help us communicate quickly and effectively with you throughout the process of your various projects.

**Applicant WI Tax ID:** \_\_\_\_\_

When the State of Wisconsin requests checks for payment we need the WI Tax ID for that jurisdiction/agency/non-profit prior to making any payments. Some applicants will be asked to submit a W-9 to verify their Tax ID if they have never received a check from the State system (typically applies only to non-profits).

## DUNS NUMBER REQUIRED FOR ALL APPLICATIONS

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Dun & Bradstreet (D&B) keeps track of more than 70 million businesses world-wide through its Data Universal Numbering System (DUNS). In recent years, the DUNS number has become increasingly important to both federal and local governments, and national arts organizations.

First, the federal government, adopted a new policy that requires all organizations to provide a DUNS number as part of their grant applications. Even Subgrantees are now required to obtain the DUNS number on their applications.

There is no fee for registering for a DUNS number. Organizations may register by phone or online. However, online registrations may take up to 30 days, so it is important that you begin the process now.

### What's the easiest way to get a DUNS number?

It only takes a day to get a DUNS number from D&B by phone (you may be on hold for a little while), but Internet applications can take up to 30 days! Note that an authorizing official, not a project director, of the organization should request a DUNS number.

Call D&B's special toll-free number for federal grant applicants: **1-866-705-5711**. When you call, tell the operator that you are applying to a federal grant program and need to register for a DUNS number. The process will take about ten minutes. You will be asked to provide the following information (subject to minor changes):

- Legal name of organization
- Physical address (and PO box if you have one)
- Telephone number
- Web address
- Name of the authorizing official (e.g., president, director, etc.)
- The purpose of your organization (e.g., non-profit dance company to perform and create work)
- Total number of employees

Your organization can also register for a DUNS number via **D&B's Web site**. Choose the "DUNS number only" option. **Please note that registration via the website may take up to 30 business days to complete.**



# FEMA-4276-WI-DR

## Public Assistance Program Slides




**Public Assistance  
Program  
DR-4276  
Applicant Briefing**



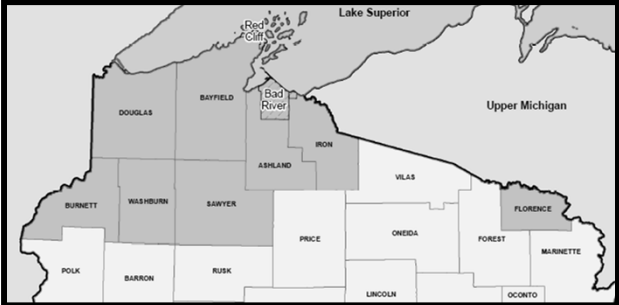
Wisconsin Public Assistance Program






## FEMA-4276-WI-DR Information

<b>Incident Period</b> <ul style="list-style-type: none"><li>• July 11-12, 2016</li><li>• The time period during which eligible damages occur</li></ul>	<b>Declaration Date</b> <ul style="list-style-type: none"><li>• August 9, 2016</li><li>• Starts the clock for submitting applications and completing projects</li></ul>
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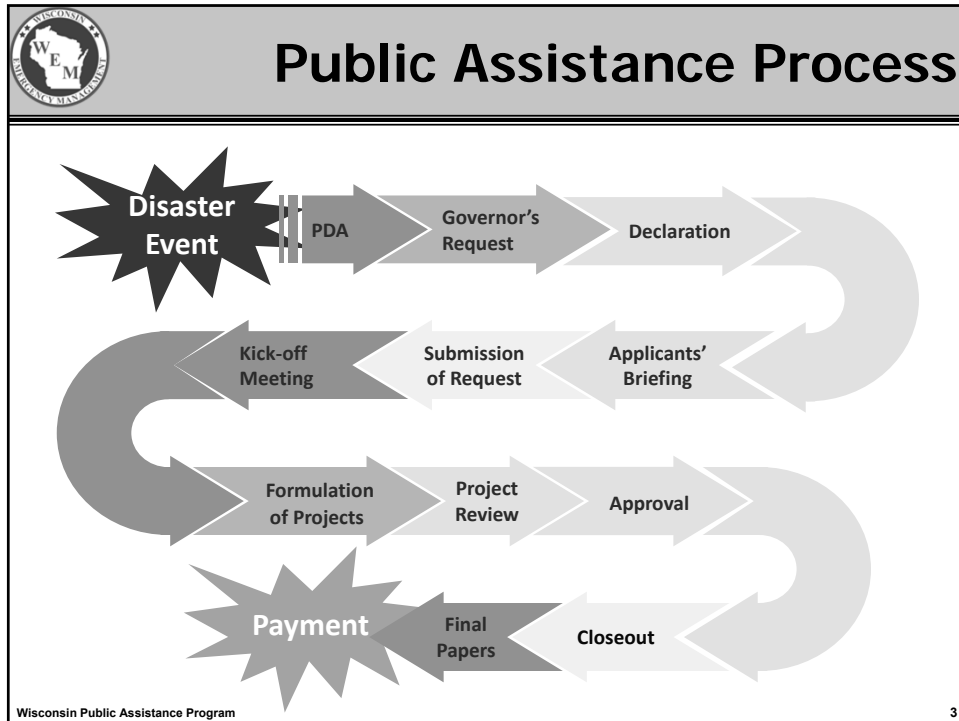


**Impacted Area**

- 8 counties
- 1 tribe
- Eligible damages must occur here!



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The slide is titled 'Application Request for Public Assistance (RPA)'. It features a background image of a disaster scene with a large rockslide. The text is overlaid on this image.

**Application Request for Public Assistance (RPA)**

**DUE: September 8, 2016!**  
Required 30 days after FEMA declaration date

**OBTAIN YOUR FORMS AT THESE SOURCES:**

- WEM Website
- FEMA Website:  
<http://www.fema.gov/library/viewRecord.do?id=2690>
- Your County Director
- At this Applicant's Briefing Meeting



## Who Submits an Application?

- State Governments
- County Governments
- Cities, Towns, & Villages
- Native American Tribes and Tribal Organizations
- Some Private Non-Profits
- Electrical Cooperatives
- Institutions of Higher Education
- School Districts


**MUST SUBMIT AN RPA FORM BY DEADLINE!**

Wisconsin Public Assistance Program









## Facility, Work and Cost Eligibility


- Damage must be disaster related
- Facility must be the legal responsibility of eligible subrecipient
- Have been in active use at the time of the disaster
- Be located in the designated disaster area
- Damage not covered by insurance
- Can't be funded by another Federal Agency
- Comply with all Federal, State and Local laws and regulations



## Eligible Work

Categories of Work

 <b>A. Debris Clearance</b>	 <b>B. Protective Measures</b>	Emergency Work	
 <b>C. Roads &amp; Bridges</b>	 <b>D. Water Control Facilities</b>		 <b>E. Buildings &amp; Equipment</b>
 <b>F. Utilities</b>	 <b>G. Other</b>		Permanent Work



## Project Information

<b>Minimum Project Cost</b>	<b>\$3,050.00</b>
<b>Small Projects</b>	<b>\$3,050.00 to \$121,799.99</b>
<b>Based on cost estimates; easier closeout, faster payments; difficult cost-overrun recovery</b>	
<b>Large Projects</b>	<b>\$121,800.00 and above</b> <small>x ≤ \$121,800.00</small>
<b>Reimbursed on actual costs; must document all costs incurred on project; more detailed closeout audit</b>	

Wisconsin Public Assistance Program
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## Cost Share

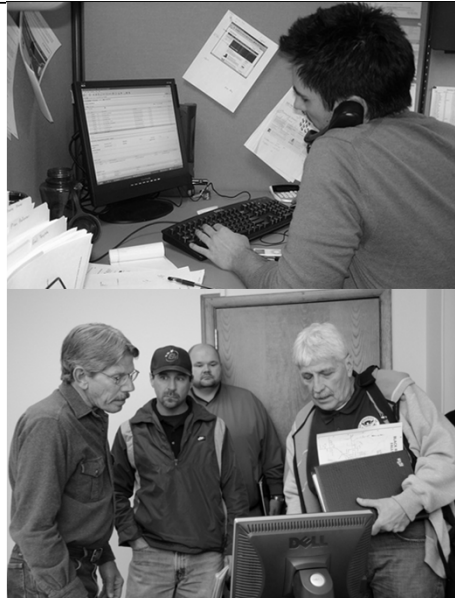
- **Outlined in the FEMA-State agreement**
  - Federal Share shall not be less than 75%
- **Recipient (WEM) determines the distribution of the non-Federal Share**
  - Wisconsin covers half of non-Federal match!
- **Cost share breakout**
  - 75% Federal
  - 12.5% State
  - 12.5% Subrecipient ("Local Match")

Wisconsin Public Assistance Program



## Kickoff Exploratory Call

- **FEMA Public Assistance Coordinator (PAC) will contact person on the Request for Public Assistance to set up an Exploratory Call**
- **Prior to the Exploratory Call, you will receive a confirmation email with an agenda for your Exploratory Call and detailed lists of what you should be prepared to talk about**
- **Exploratory Call: FEMA will start talking about your projects**





## Kickoff Meeting

- **FEMA holds kickoff meeting to discuss the PA Program in detail as it relates to YOUR project(s)**
- **At the kickoff meeting:**
  - Provide as much documentation as possible for costs incurred
  - Provide a list of damages that have not been repaired
  - Have ideas on how to incorporate mitigation on work not completed yet
- **Identify Damages (60 Days) – Clock begins with the kickoff meeting**



## Assurances



Wisconsin Emergency Management  
Department of Military Affairs  
Public Assistance

DMA Form 1017A

### ATTACHMENT II ASSURANCES - CONSTRUCTION

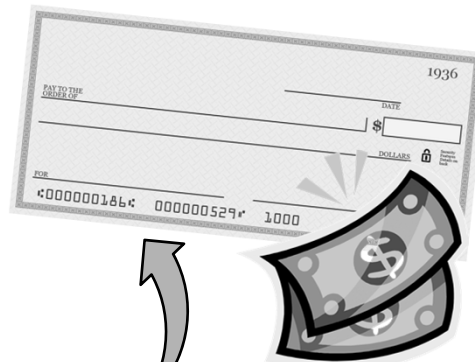
As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.
4. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
5. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
6. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or permits the appearance of personal or organizational conflict of interest, or personal gain.
7. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. (4728-4763)) relating to prescribed standards for merit systems for programs funded under one of the statutes, statutes or regulations specified in Appendix A or OPM's Standards for a Merit System of Personnel Administration (5 CFR, 900, Subpart F).
8. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. (4801 et seq.)) which prohibits the use of lead based paint in construction or rehabilitation or residence structures.

of federal, disaster, numbers

of FEMA, APP, 20x

of FEMA, of applicant, names



**Return a signed  
copy if you want to  
get paid!**



## Documentation








Track costs by Project Worksheet  
for the FEMA approved Scope of  
Work

**It is YOUR responsibility to  
maintain all documentation!**



The only eligible costs are those that are

# DOCUMENTED

- Who did the work? 
- When did they do it? 
- Where did they do it? 
- What did they do? 
- What did they use?  
- How long did they do it? 



Recovery Section



## Contracts and Procurements


- Must be of reasonable cost
- Must follow competitive bidding procedures
- Must comply with Federal, State, and local procurement standards

**FOLLOW THE MOST-RESTRICTIVE GUIDELINES!**


- No Debarred Contractors




Wisconsin Public Assistance Program




## Special Considerations



- Issues which could affect the scope of work and funding of a project:
  - Insurance
  - Floodplain Management
  - Hazard Mitigation
  - Environmental Preservation
  - Historic Preservation and Cultural Resources
- Note: You must notify WEM Public Assistance staff if ANY changes to the scope of work are planned PRIOR TO STARTING WORK or risk losing funding for the project

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## Problems/Questions

- **Robyn Wiseman – State Public Assistance Officer**  
Office: (608) 242-3200, Email: [Robyn.Wiseman@wisconsin.gov](mailto:Robyn.Wiseman@wisconsin.gov)
- **Robert Stoikes – Recovery Section Supervisor**  
Office: (608) 242-3226, Email: [Robert.Stoikes@wisconsin.gov](mailto:Robert.Stoikes@wisconsin.gov)
- **Eric Learn – Wisconsin Disaster Fund Coordinator**  
Office:(608) 242-3259, Email: [Eric.Learn@wisconsin.gov](mailto:Eric.Learn@wisconsin.gov)
- **Anita Cornell – All Hazards Recovery Planner**  
Office:(608)242-3216, Email: [Anita.Cornell@wisconsin.gov](mailto:Anita.Cornell@wisconsin.gov)
- **General Public Assistance Contact Info:**  
Fax: (608) 223-6526  
Email: [DMAWEMPUBLICAssistance@wisconsin.gov](mailto:DMAWEMPUBLICAssistance@wisconsin.gov)

Wisconsin Public Assistance Program 17





## Important Dates

**Request for Public Assistance (RPA) form due to  
WEM or County Director  
September 8, 2016**

**Last date to identify damages to your facilities  
60 Days After Kickoff Meeting with  
FEMA**

**Applicant's Project Workshop for Your County  
Mid-September 2016**

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# FEMA-4276-WI-DR

## Mitigation Program Slides





# Applicant Briefing DR-4276

An Introduction to Post-Disaster Mitigation Programs





## What is Mitigation?

**"Mitigation is any sustained action taken to eliminate or reduce the long-term risk to human life and property from natural and technological hazards"**

**Federal Emergency Management Agency (FEMA)**



Photo from Kenosha County



Photo from Soldiers Grove, WI




## Value of Mitigation




Gays Mills, WI

**For every \$1 spent on mitigation,  
\$4 is saved in future damages.**  
- National Institute of Building Sciences, 2005





## Acquisition/Demolition




Communities acquire land, demolish structures and keep the land in open space designation

Images from Gays Mills, Wisconsin



## Elevation



Elevation raises a structure out of the floodplain. Wisconsin has specific regulations to follow with elevation projects. See DNR for more information.

Images from Soldiers Grove, WI





## Community Safe Room




Community Safe Rooms built to FEMA-361 standards can withstand winds up to 250 MPH

Images from Dunn, WI





## Stormwater




**Stream restoration, detention ponds, and other methods allow watersheds to better manage flooding**

Images from Thiensville, WI




## Floodproofing




**Any combination of structural techniques that reduce or prevent flood damage to the structure or its contents.**

Images from Darlington, WI



## River Warning Systems



River warning systems installed on conservation dams to warn county officials about expected dam breaching.

Images from Vernon County





## Public Assistance Program






Incorporate cost-effective mitigation measures when repairing damaged public facilities.



Black River Falls, WI




## Unified Hazard Mitigation Assistance Program



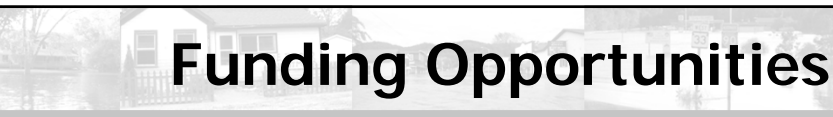
### Hazard Mitigation Grant Program

### Pre-Disaster Mitigation Program

### Flood Mitigation Assistance Program



# FEMA



## Funding Opportunities



### Hazard Mitigation Grant Program

- All-hazards, post-disaster program
- Purpose: eliminate or reduce future disaster damages
- 20% of the federal funds allocated for Public and Individual Assistance programs since Wisconsin is an "enhanced plan" state (normally 15%)





## Funding Opportunities



### Hazard Mitigation Grant Program



- Eligible subrecipients: state/local/tribal governments and private non-profits
- Available statewide
- 75% FEMA, 12.5% state, 12.5% local match
- Estimated at \$5 million for DR-4276
- 7% available for hazard mitigation planning
- 5% Initiative funding for state priorities that may not pass a benefit-cost analysis





## Local Match

- Any non-federal source
  - CDBG is pass-through money and loses federal identity
- Increased Cost of Compliance (ICC) funds
- State programs
- Property owners
- Volunteer and in-kind
- Will coordinate with agencies on the state hazard mitigation team


 <b>Eligible Projects</b>	
<b>Eligible Activities</b> 	
<b>Mitigation Projects</b>	<b>X</b>
Property Acquisition & Structure Demolition	<b>X</b>
Property Acquisition & Structure Relocation	<b>X</b>
Structure Elevation	<b>X</b>
Mitigation Reconstruction	
Dry Floodproofing of Historic Residential Structures	<b>X</b>
Dry Floodproofing of Non-Residential Structures	<b>X</b>
Minor Localized Flood Reduction Projects	<b>X</b>
Structural Retrofitting of Existing Buildings	<b>X</b>



 <b>Eligible Projects (cont.)</b>	
<b>Eligible Activities</b> 	
<b>Mitigation Projects (Continued)</b>	<b>X</b>
Non-Structural Retrofitting of Existing Bld. & Facilities	<b>X</b>
Safe Room Construction	<b>X</b>
Infrastructure Retrofit	<b>X</b>
Soil Stabilization	<b>X</b>
Wildfire Mitigation	<b>X</b>
Generators	<b>X</b>
Post-Disaster Code Enforcement	<b>X</b>
5% Initiative Projects	<b>X</b>
Advance Assistance	<b>X</b>
<b>Hazard Mitigation Planning</b>	<b>X</b>
<b>Management Costs</b>	<b>X</b>



## Requirements

- Participating in the NFIP and in good standing
- Cost-effective
- Environmentally-sound
- Considered other alternatives
- Best alternative to solve the problem
- Local mitigation plan





## Contact Information

- Roxanne Gray, Mitigation Section Supervisor,  
[roxanne.gray@wisconsin.gov](mailto:roxanne.gray@wisconsin.gov)
- Katie Sommers, State Hazard Mitigation Officer  
[katie.sommers@wisconsin.gov](mailto:katie.sommers@wisconsin.gov)
- Caitlin Shanahan, Disaster Response and Recovery Planner  
[caitlin.shanahan@wisconsin.gov](mailto:caitlin.shanahan@wisconsin.gov)



# FEMA-4276-WI-DR

## Public Assistance Program Procurement Cheat Sheet



# WEM's Procurement Cheat Sheet for the Public Assistance Program

## Micro-Purchase Procedures (Federal; 2 C.F.R. § 200.320(a))

\$3,000.00 or less

- The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold = \$3,000.00
- To the extent practicable, must distribute micro-purchases equitably among qualified suppliers
- May be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable

## Small Purchase Procedures (Federal; 2 C.F.R. § 200.320(b)) aka "Simplified Bid Process" (State)

\$3,000 to \$50,000

- Relatively simple and informal procurement methods for securing services, supplies, or other property that does not cost more than the simplified acquisition threshold (Federal)
- Obtain a **minimum** of three (3) bids via phone, catalog, internet, fax, etc. The awarded bid must be **confirmed in writing** (State)
- Avoid sole source contracts for contracts above \$5,000 (State)
- NOTE: State sets the top end of the threshold; Federal guidelines are set to \$150,000, but we follow the standard that is the most restrictive

## Formal Procurement Methods

\$50,000 and up (State)

- You *should* have some sort of written procedures for procurement transactions that help decide which type of formal method you use (Federal)
- State agencies have stricter standards for Procuring Services above \$50,000 (State)

## Sealed Bidding (Federal; 2 C.F.R. § 200.320(c))

- Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the "responsible" bidder whose bid, conforming with all the material terms and conditions of the invitation for bids (IFB), is the lowest in price
- Bids must be solicited from an "adequate number of known suppliers," providing them sufficient response time before the date of opening of the bids
- Governments must publicly advertise the invitation for bids (change) (Federal)
- All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly (change) (Federal)
- This method is preferred for construction when sealed bidding is feasible, which is when certain conditions are present
- Other procedural requirements at 2 C.F.R. § 200.320(c)(2) (Federal)

## Competitive Proposals (Federal; 2 C.F.R. § 200.320(d))

- Competitive proposals are generally used when conditions are not appropriate for sealed bids
- The appropriate method when more than one source is expected to submit an offer and either a fixed-price or cost-reimbursement type contract is awarded
- Requests for proposals **must be publicized** and identify all evaluation factors and their relative importance
- Proposals must be solicited from an adequate number of qualified sources
- Must have written method for conducting technical evaluations of the proposals received and for selection of the contractor
- Awards will be made to the responsible firm whose proposal is most advantageous to the program, with **price** and other factors considered

# WEM's Procurement Cheat Sheet for the Public Assistance Program

## What is Socioeconomic Contracting?

Socioeconomic contracting is a requirement where you take affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used **when possible** (2 C.F.R. § 200.321) The affirmative steps must include at least the following:

- Placing qualified small and minority businesses and women's business enterprises on solicitation lists
- Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources
- Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises
- Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises
- Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce
- Requiring the prime contractor, if subcontracts are to be let, to take the five previous, affirmative steps
- Failure to comply with the former, equivalent procurement standard has been a very common finding in Office of Inspector General audits

**Failure carry out these affirmative steps is frequently identified as a justification to de-obligate funding by the Department of Homeland Security (DHS), Office of Inspector General (OIG).**

## What is "Cost Plus Percentage of Cost" contracting?

A cost-plus-percentage-of-cost contract is a cost reimbursement contract containing some elements that obligates the applicant to pay the contractor an amount (in the form of either profit or cost), which cannot be determined at the time the contract is made and incurred in the future. In other words, you are contracted to pay costs to perform the work, plus a commission based on the percentage of these future incurred costs.

**Federal regulations prohibit cost-plus-percentage-of-cost contracts because they provide no incentive for contractors to control costs—the more contractors charge, the more profit they make.**

See the example to the right. This contractor's profit varies with the actual cost to perform the work. Total costs, including profit, are agreed to in negotiations prior to the work starting. The profit or "Fixed Fee" part of the invoice, highlighted in yellow, varies with the actual costs to perform the work. (Without looking at the specifics of the contract or purchase order, this cost would be deemed ineligible).

Professional Services			
Staff Direct Hourly Rate	Hours	Hourly Rate	Charge
Project Manager	0	\$ 40.00	\$ -
Professional Engineer	7	\$ 35.00	\$ 245.00
Registered Land Surveyor	5	\$ 35.00	\$ 175.00
Technician	5	\$ 27.00	\$ 135.00
Clerical	0	\$ 15.00	\$ -
Direct Employee Rate Total			\$ 555.00
Indirect Overhead Fee			
Overhead Rate			Charge
Overhead Fees on Labor			89.90%
(Staff Direct Employee Rates x Accounting Overhead Rate)			\$ 498.95
Indirect Overhead Fee			\$ 498.95
Fixed Fee			
Percentage Rate			Charge
Fixed Fee			7.50%
(Direct Employee Rates + Overhead Rate) x (Fixed Fee Rate)			\$ 79.05
Fixed Fee			\$ 79.05
Total Project Costs			\$ 1,132.99



# FEMA-4276-WI-DR

## FEMA Forms for Project Documentation

(Optional forms to help you organize documentation)



**O.M.B. No. 1660-0017**  
**Expires December 31, 2011**

DESCRIPTION OF WORK PERFORMED	

GRAND TOTAL		
-------------	--	--

CERTIFIED	TITLE	DATE
-----------	-------	------

DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
**CONTRACT WORK SUMMARY RECORD**

PAGE \_\_\_\_\_ OF \_\_\_\_\_

**O.M.B. No. 1660-0017**  
**Expires December 31, 2011**

APPLICANT	PA ID NO.	PROJECT NO.	DISASTER
LOCATION/SITE	CATEGORY		PERIOD COVERING

DESCRIPTION OF WORK PERFORMED

DATES WORKED	CONTRACTOR	BILLING/INVOICE NUMBER	AMOUNT	COMMENTS- SCOPE

<b>GRAND TOTAL</b> _____		
--------------------------	--	--

**I CERTIFY THAT THE INFORMATION WAS OBTAINED FROM PAYROLL, INVOICES, OR OTHER DOCUMENT THAT ARE AVAILABLE FOR AUDIT.**

CERTIFIED	TITLE	DATE
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DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
**MATERIALS SUMMARY RECORD**

PAGE \_\_\_\_\_ OF \_\_\_\_\_

O.M.B. No. 1660-0017  
Expires December 31, 2011

APPLICANT	PA ID NO.	PROJECT NO.	DISASTER
LOCATION/SITE	CATEGORY		PERIOD COVERING

DESCRIPTION OF WORK PERFORMED

VENDOR	DESCRIPTION	QUAN.	UNIT PRICE	TOTAL PRICE	DATE PURCHASED	DATE USED	INFO FROM (CHECK ONE) INVOICE STOCK	

**GRAND TOTAL** \_\_\_\_\_

I CERTIFY THAT THE INFORMATION WAS OBTAINED FROM PAYROLL RECORDS, INVOCIES, OR OTHER DOCUMENTS THAT ARE AVAILABLE FOR AUDIT.

CERTIFIED	TITLE	DATE
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DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
**FORCE ACCOUNT LABOR SUMMARY RECORD**

PAGE \_\_\_\_\_ OF \_\_\_\_\_

O.M.B. No. 1660-0017  
Expires December 31, 2011

APPLICANT	PA ID NO.	PROJECT NO.	DISASTER
LOCATION/SITE	CATEGORY		PERIOD COVERING

DESCRIPTION OF WORK PERFORMED

NAME	DATES AND HOURS WORKED EACH WEEK								COSTS				
	DATE								TOTAL HOURS	HOURLY RATE	BENEFIT RATE/HR	TOTAL HOURLY RATE	TOTAL COSTS
NAME	REG.												
JOB TITLE	O.T.												
NAME	REG.												
JOB TITLE	O.T.												
NAME	REG.												
JOB TITLE	O.T.												
NAME	REG.												
JOB TITLE	O.T.												
NAME	REG.												
JOB TITLE	O.T.												

TOTAL COSTS FOR FORCE ACCOUNT LABOR REGULAR TIME \_\_\_\_\_ \$

TOTAL COST FOR FORCE ACCOUNT LABOR OVERTIME \_\_\_\_\_ \$

I CERTIFY THAT THE INFORMATION ABOVE WAS OBTAINED FROM PAYROLL RECORDS, INVOICES, OR OTHER DOCUMENTS THAT ARE AVAILABLE FOR AUDIT.

CERTIFIED	TITLE	DATE
-----------	-------	------

**DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
FORCE ACCOUNT EQUIPMENT SUMMARY RECORD**

PAGE \_\_\_\_ OF \_\_\_\_

**O.M.B. No. 1660-0017**  
**Expires April 30, 2013**

APPLICANT	PA ID NO.	PROJECT NO.	DISASTER
LOCATION/SITE		CATEGORY	PERIOD COVERING

DESCRIPTION OF WORK PERFORMED

TYPE OF EQUIPMENT		OPERATOR'S NAME	DATES AND HOURS USED EACH DAY								COSTS		
INDICATE SIZE, CAPACITY, HORSEPOWER, MAKE AND MODEL AS APPROPRIATE	EQUIPMENT CODE NUMBER		DATE								TOTAL HOURS	EQUIPMENT RATE	TOTAL COST
			HOURS										
			HOURS										
			HOURS										
			HOURS										
			HOURS										
			HOURS										
			HOURS										
			HOURS										
<b>GRAND TOTAL</b>													

**I CERTIFY THAT THE ABOVE INFORMATION WAS OBTAINED FROM PAYROL RECORDS, INVOICES, OR OTHER DOCUMENTS THAT ARE AVAILABLE FOR AUDIT.**

CERTIFIED	TITLE	DATE
-----------	-------	------

U.S. DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
**PROJECT WORKSHEET - Maps and Sketches Sheet**

O.M.B. No. 1660-0017  
Expires October 31, 2008

DISASTER FEMA: _____ -DR: _____	PROJECT NO.	PA ID NO.	DATE	CATEGORY
APPLICANT		COUNTY		



U.S. DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
**PROJECT WORKSHEET - Photo Sheet**

O.M.B. No. 1660-0017  
Expires October 31, 2008

DISASTER FEMA-_____-DR-____-	PROJECT NO.	PA ID NO.	DATE	CATEGORY
---------------------------------	-------------	-----------	------	----------

APPLICANT	COUNTY
-----------	--------

PHOTO

PHOTO

DESCRIPTION

DESCRIPTION



# FEMA-4276-WI-DR

## Private Non-Profit Eligibility Questionnaire



DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
PNP FACILITY QUESTIONNAIRE

O.M.B. NO. 1660-0017  
Expires December 31, 2011

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 30 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the needed data, and completing, reviewing, and submitting the form. You are not required to respond to this collection of information unless it displays a valid OMB control number. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing this burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC, 20472, Paperwork Reduction Project (1660-0017). Please do not send your completed survey to the above address.

FEMA and State personnel will use this questionnaire to determine the eligibility of specific facilities of an approved Private Non-Profit (PNP) organization (See 44 CFR 206.221). Owners of critical facilities (i.e., power, water (including providing by an irrigation organization or facility, if it is not provided solely for irrigation purposes), sewer, wastewater treatment, communications and emergency medical care) can apply directly to FEMA for assistance for emergency work (debris removal and emergency protective measures) and permanent work (repair, restore or replace a damaged facility). Owners of non-critical facilities can apply directly to FEMA for assistance for emergency work, but must first apply to the U. S. Small Business Administration (SBA) for assistance for permanent work. If the owner of a non-critical facility does not qualify for an SBA loan or the cost to repair the damaged facility exceeds the SBA loan amount, the owner may apply to FEMA for assistance.

1. Name of PNP Organization \_\_\_\_\_
2. Name of the damaged facility and location \_\_\_\_\_
3. What was the primary purpose of the damaged facility \_\_\_\_\_
4. Is the facility a critical facility as described above? ☐ Yes ☐ No
5. Who may use the facility \_\_\_\_\_
6. What fee, if any, is charged for the use of the facility \_\_\_\_\_
7. Was the facility in use at the time of the disaster? ☐ Yes ☐ No
8. Did the facility sustain damage as a direct result of the disaster? ☐ Yes ☐ No
9. What type of assistance is being requested? \_\_\_\_\_
10. Does the PNP organization own the facility? ☐ Yes ☐ No
11. If "Yes" obtain proof of ownership; check here if attached. ☐
12. Does the PNP organization have the legal responsibility to repair the facility? ☐ Yes ☐ No
13. If "Yes", provide proof of legal responsibility; check here if attached. ☐ Yes ☐ No
14. Is the facility insured? ☐ Yes ☐ No
15. If "Yes", obtain a copy of the insurance policy; check here if attached. ☐

Additional information or comments:

CONTACT PERSON

DATE



# FEMA-4276-WI-DR

## Environmental and Historic Preservation (EHP) “Greensheet”





# WISCONSIN DISASTER 4276

## Environmental/Historic Preservation and Disaster Recovery



FEMA's Environmental and Historic Preservation (EHP) program can help your community build back stronger, while preserving resources and protecting from future hazards.

Federal laws require all federal agencies consider their effects on natural and cultural resources before spending money.

The information and assistance described here will help your community avoid funding delays, while staying compliant with these laws.

Nicholas Mueller leads our EHP unit for this region. Feel free to contact him, the Wisconsin Emergency Management, or FEMA Public Assistance with any questions you might have regarding environmental or historic concerns at the number or email listed below.

[Nicholas.Mueller@fema.dhs.gov](mailto:Nicholas.Mueller@fema.dhs.gov)  
(312) 852-1584

Some projects can start without detailed review:

- Emergency Protective Actions
- Debris removal
- Repairs to pre-disaster condition or temporary repairs (unless 50 years old or older)

Some projects require more detailed environmental review:

- Debris disposal
- Projects that change a facility from its pre-disaster condition
- **Hazard mitigation projects**
- Projects affecting threatened/endangered species, wetlands or floodplains

Some projects require review and consultation:

- **Improved/Alternate projects**
- Projects with the potential to significantly impact the environment

## Historic Preservation

Any structure **50 years old or older** may be eligible for the National Register of Historic Places. These resources (including buildings, bridges, culverts) must be reviewed by FEMA and the WI State Historic Preservation Office (SHPO).

Projects involving **ground disturbance** outside previously disturbed footprint (including facility realignment, borrow areas, utility burial, utility pole replacement, access roads, etc.) may require archaeological review prior to construction.



## Debris Disposal

Applicants must follow guidance provided by the Wisconsin DNR and complete a Debris Management Self Certification Form for any debris project. Temporary debris storage outside licensed landfills, requires approval from the WI DNR.

Burning demolition material or using an air curtain burner requires a permit from WI DNR. Check with local DNR contacts on burning vegetative debris requirements.

Debris removal guidance is available on the WI DNR web site at <http://dnr.wi.gov/topic/waste/>

This publication presents a snapshot of the many laws and requirements for environmental clearance of FEMA Public Assistance projects. There are many other details not here that may prove useful for environmental compliance. The FEMA staff in the Joint Field Office is available to answer any questions you may have and to direct you to other resources that may be needed to ensure that all environmental considerations are explored.

### Threatened & Endangered Species



Indiana Bat

Each of the counties included in DR-4276 contains threatened and endangered species.

Applicants should contact experts at FEMA, WI DNR or the U.S Fish and Wildlife Service, who can help determine if a listed species or their habitat is potentially present.



### Culverts, Bridges & Work in Water



Projects involving proposed or completed work in a waterway, **must** include documentation of contact with the Wisconsin Department of Natural Resources and or the U.S. Army Corps of Engineers. Either a copy of a permit or letter from DNR indicating no permit is required will be required before project closeout.



#### Avoid Delays! Provide:

- Complete Scope of Work
- Exact Location(s)
- Date of Construction

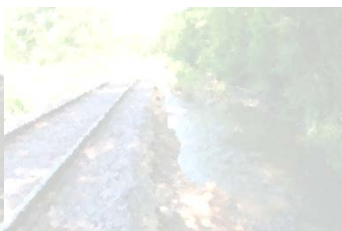
#### Alert EHP ASAP:

- Improved Projects
- Alternate Projects
- New Construction
- Mitigation



# FEMA-4276-WI-DR

## **Wisconsin DNR Debris Certification Form and Information**



# Emergency Debris Management Certification Form

FEMA-4276-DR-WI

This form is a checklist for local officials applying for FEMA funding for debris management activities which require compliance with all Federal, state, and local environmental regulations. Completion of this form will facilitate the Federal Emergency Management Agency's Environmental and Historic Preservation review as required by law. **The Wisconsin Department of Natural Resources (DNR) requires all debris that needs to be disposed, other than woody vegetation, be taken to a State approved landfill. (Segregation of salvageable materials is encouraged. Hazardous substances should be removed.)**

Applicant (Agency): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ County: \_\_\_\_\_

**DNR approves of the woody debris management methods below. Please check all method(s) used:**

- ☐ Chipping or reduction on site and returning to the place of generation.
- ☐ Chipping or reduction on site and leaving for local residents to recycle and/or use for firewood.
- ☐ Stockpiling at an approved site.
- ☐ Hauling to municipal solid waste landfills, transfer facilities, or composting facilities
- ☐ Working with private timber or lumber companies so that debris can be processed for reuse (in compliance with Emerald Ash Borer quarantine).
- ☐ Other: \_\_\_\_\_

## **IF WOODY VEGETATION IS STAGED AT A CENTRAL SITE PRIOR TO REDUCTION OR DISPOSAL**

COMPLETE THE REMAINDER OF THE FORM TO DOCUMENT COMPLIANCE WITH FEDERAL AND STATE LAWS

Staging or Disposal Site Name/Address \_\_\_\_\_

GPS Lat-Long \_\_\_\_\_ Directions to Site: \_\_\_\_\_

### **Requirements for Emergency Woody Debris Staging Sites** **Failure to comply with environmental requirements may jeopardize funding.**

- ☐ Located above the 100-year floodplain and outside of wetlands. (For floodplain information, please utilize Flood Insurance Rate Maps prepared by the Federal Emergency Management Agency. You can access them at: <http://msc.fema.gov>)
- ☐ Located at least ¼ mile from a public or private water supply (surface or ground).
- ☐ The site has security to minimize uncontrolled dumping and any dumping of solid waste.
- ☐ Provisions are in place to ensure that regulated hazardous waste, radioactive waste, regulated polychlorinated biphenyls (PCB) wastes or regulated infectious wastes are excluded.
- ☐ If any debris is taken to a transfer station or landfill, it must be a facility permitted for type of material received.
- ☐ All debris management practices must follow applicable regulatory requirements regarding storage, transportation, treatment, and disposal.
- ☐ Burning of woody debris requires a burn permit. Contact your local fire control agency for more information.

## **Applicant's Certification/Signature**

I certify that (Applicant name) \_\_\_\_\_ has complied with all applicable laws and regulations.

\_\_\_\_\_  
Print

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Date

# Demolition Debris Management of Debris Resulting from Natural Disasters or Planned Demolition Activities

PUB-WA 601  
Revised July 2016



Waste & Materials Management  
P.O. Box 7921  
Madison, WI 53707-7921

Each year, severe storms destroy homes, barns and other buildings across Wisconsin. In a crisis, emergency management of debris places yet another burden on property owners and emergency managers. Typically, a great deal of demolition debris needs to be managed in a short period of time.

The Wisconsin Department of Natural Resources is concerned with public health, safety, and environmental impacts when demolition debris is mismanaged. The Solid Waste Program offers assistance to communities in managing storm-generated debris, and to individuals interested in razing a single structure.

Typical types of waste generated from both natural disasters and planned demolition activities, along with proper disposal methods, are listed below.

## **CLEAN<sup>1</sup> SOIL, BRICK, BUILDING STONE, CONCRETE, BROKEN ASPHALT PAVEMENT, WOOD WASTE FROM DOWNED TREES, AND UNPAINTED OR UNTREATED WOOD**

These items may be disposed of *without Department approval* as long as the site selected does not impact surface waters, wetlands, floodplains, and critical habitat areas. Contact waste staff for assistance on locating an appropriate disposal site. The term “clean” refers to material that is unpainted, untreated, and not contaminated with petroleum or other contaminants.

Communities should consider composting or chipping smaller wood waste for use in landscapes damaged by the storm event or offering clean wood waste for use as firewood. Clean brick, building stone, concrete and asphalt may be stockpiled for crushing and reusing in future building projects.

## **ROOFING METALS, SIDING, AND OTHER METALS INCLUDING APPLIANCES**

This material may be easily recycled and therefore should be stockpiled and hauled to a scrap metal recycler. Some appliances may contain hazardous substances such as Freon. Freon must be removed by qualified and licensed personnel and items containing Freon or other hazardous substances should be stockpiled separately from other metals. You may want to consider incorporating a list of metal and appliance recyclers into each County Emergency Plan.

## **ASBESTOS CONTAINING MATERIALS - SIDING, FLOORING, ROOFING AND INSULATION**

Asbestos containing items normally require special handling by **licensed** personnel and proper disposal. You should always

contact your local Air Management Specialist for details on proper identification and handling of materials containing asbestos. Please see the statewide contact list on the reverse side for this assistance.

## **HAZARDOUS WASTE IN THE FORM OF PAINTS, SOLVENTS, FUELS AND PESTICIDES**

Many municipalities have collection programs capable of handling household hazardous wastes. If your community does not have a household hazardous waste program, arrangements can be made with an outside contractor to establish a household hazardous waste disposal drop-off and collection service. You should always contact your local DNR Waste Staff for details and assistance in obtaining approval by using the list of contacts on the reverse side. Staff can also assist communities with questions regarding proper management and disposal of contaminated soil.

## **GLASS, ASPHALT AND FIBERGLASS ROOFING, CARPETING AND PAD, INSULATION, PVC PIPING, SIDING, DRYWALL, PLASTER AND PERSONAL ITEMS SUCH AS CLOTHING AND FURNITURE**

Items that cannot be recycled or reused *require disposal in a local licensed landfill, or an approved one-time disposal or construction and demolition landfill site.*<sup>2</sup>

## **OPEN BURNING**

Open burning of trees<sup>3</sup>, wood, brush, and other clean wood waste is an option, but **requires prior DNR approval or concurrence**; however, this may not be the best option. Open burning results in the release of contaminants to the air, water and land, and may have an adverse impact on human health and the environment. Also, a fire spreading out of control is always a serious concern and stretches needed emergency personnel even thinner. A wild fire resulting from open burning activities could cost you money, if the local fire department is called out to suppress the fire. Chipping, composting, and using clean wood waste for firewood should be the options considered first!

There is no substitute for careful planning before an emergency occurs. Emergency planning should include a current list of DNR contacts that can assist communities in an emergency. These plans may also identify the location and transportation routes to licensed disposal facilities and household hazardous waste collection facilities. Similarly, communities should identify areas where clean wood wastes, metals and clean concrete, block, brick, etc. may be segregated for proper management once the emergency has subsided. Communities may consider pursuing the development of an approved small demolition landfill.

## **DNR Air and Waste Management Program Contacts**

### **NORTHEAST REGION (NE) includes the following counties:**

Brown, Calumet, Door, Fond du Lac, Green Lake, Kewaunee, Manitowoc, Marinette, Marquette, Menominee, Oconto, Outagamie, Shawano, Waupaca, Waushara, Winnebago

**Waste Management Contact: Valerie Joosten (920) 662-5486**

**Air Management Contacts: Imelda Hofmeister (920) 424-7884**

**or ask for the Waste or Air Management contact at (920) 662-5100**

### **NORTHERN REGION (NO) includes the following counties:**

Ashland<sup>2,4</sup>, Barron<sup>2,3</sup>, Bayfield<sup>2,3</sup>, Burnett<sup>2,3</sup>, Douglas<sup>2,3</sup>, Florence<sup>1,4</sup>, Forest<sup>1,4</sup>, Iron<sup>1,4</sup>, Langlade<sup>1,4</sup>, Lincoln<sup>1,4</sup>, Oneida<sup>1,4</sup>, Polk<sup>2,3</sup>, Price<sup>1,4</sup>, Rusk<sup>2,3</sup>, Sawyer<sup>2,3</sup>, Taylor<sup>1,4</sup>, Vilas<sup>1,4</sup>, Washburn<sup>2,3</sup>

**Waste Management Contacts: <sup>1</sup>Valerie Joosten (920) 662-5486 or <sup>2</sup>Jill Schoen (715) 839-2788**

**Air Management Contact: <sup>3</sup>Susan Lindem (608) 999-0978 or <sup>4</sup>Rick Wulk (920) 662-5181**

**or ask for the Waste or Air Management Contact at (715) 635-2101 or (715) 365-8900**

### **SOUTH CENTRAL REGION (SC) includes the following counties:**

Columbia, Dane, Dodge, Grant, Green, Iowa, Jefferson, Lafayette, Richland, Rock, Sauk

**Waste Management Contact: Cynthia Moore (608) 275-3466**

**Air Management Contact: Tom Roushar (608) 273-5603**

**or ask for the Waste or Air Management Contact at (608) 275-3266**

### **SOUTHEAST REGION (SE) includes the following counties:**

Kenosha<sup>1</sup>, Milwaukee<sup>2</sup>, Ozaukee<sup>1</sup>, Racine<sup>1</sup>, Sheboygan<sup>1</sup>, Walworth<sup>1</sup>, Washington<sup>1</sup>, Waukesha<sup>1</sup>

**Waste Management Contact: Matt Matrise (262) 574-2143**

**Air Management Contact: <sup>1</sup>Kendra Fisher (262) 219-7335 or <sup>2</sup>Dan Schramm (414) 263-8620**

**or ask for the Waste or Air Management Contact at (414) 263-8500**

### **WEST CENTRAL REGION (WC) includes the following counties:**

Adams<sup>1</sup>, Buffalo<sup>1</sup>, Chippewa<sup>1</sup>, Crawford<sup>1</sup>, Clark<sup>1</sup>, Dunn<sup>1</sup>, Eau Claire<sup>1</sup>, Jackson<sup>1</sup>, Juneau<sup>1</sup>, LaCrosse<sup>1</sup>, Marathon<sup>2</sup>, Monroe<sup>1</sup>, Pepin<sup>1</sup>, Pierce<sup>1</sup>, Portage<sup>2</sup>, St. Croix<sup>1</sup>, Trempealeau<sup>1</sup>, Vernon<sup>1</sup>, Wood<sup>2</sup>

**Waste Management Contact: Jill Schoen (715) 839-2788**

**Air Management Contact: <sup>1</sup>Susan Lindem (608) 999-0978 or <sup>2</sup>Rick Wulk (920) 662-5181**

**or ask for the Waste or Air Management Contact at (715) 839-3700**

**If you need assistance from Department of Natural Resources staff during non-business hours please call the emergency hotline at 1-800-943-0003 press 1 when prompted and ask the DNR Duty Officer to contact a local DNR representative to assist you.**

### **References:**

<sup>1</sup>NR 500.08(2)(a) Wisconsin Administrative Code

<sup>2</sup>NR 503.08 Wisconsin Administrative Code

<sup>3</sup>NR 429.04(1)(i), NR 30 and NR 502.11, Wisconsin Administrative Code

This document is intended solely as guidance and does not include any mandatory requirements except where requirements found in statute or administrative rule are referenced. This document does not establish or affect legal rights or obligations and is not finally determinative of any of the issues addressed. This document does not create any rights enforceable by any party in litigation with the State of Wisconsin or the Department of Natural Resources. Any regulatory decisions made by the Department of Natural Resources in any matter addressed by this document will be made by applying the governing statutes and administrative rules to the relevant facts.

The Wisconsin Department of Natural Resources provides equal opportunity in its employment, programs, services, and functions under an Affirmative Action Plan. If you have any questions, please write to Equal Opportunity Office, Department of Interior, Washington, D.C. 20240.

This publication is available in alternative format (large print, Braille, audio tape, etc.) upon request. Please call 608-266-2111 for more information.



DATE: July 15, 2016

TO: Municipalities, businesses and property owners impacted by the July 11, 2016 storm event in Ashland, Iron, Sawyer, Douglas, Burnett, Bayfield, Price and Washburn Counties

FROM: Bob Germer, Waste Management Specialist, 715-635-4060, [robert.germer@wisconsin.gov](mailto:robert.germer@wisconsin.gov)

SUBJECT: Disposal of solid waste generated from this storm and flood event

Solid waste generated from this event will generally be waste asphalt, waste concrete, metal waste (culverts, bridge components, etc.), treated wood, plastic culverts, tree stumps and other types of solid waste.

- Waste asphalt pavement, all types of waste concrete, clean, untreated and unpainted wood and all metal waste should be recycled if possible.
- The waste listed above may be temporarily stored in areas that are not in a floodplain, nor in any areas where a significant adverse impact on wetlands could occur, where a take of an endangered or threatened species could occur, where a detrimental effect on any surface water could occur, where a detrimental effect on groundwater quality could occur, or in any area where explosive gases could concentrate or where hazardous air contaminants could be released.
- If not recycled, clean soil ([including emptied sand bags or sandbags made of degradable material](#)); brick; building stone; asphalt pavement; concrete; reinforced concrete; and clean, untreated wood not painted with lead based paint, may be disposed on site if the location does not have an impact on any of the criteria listed in the bullet above. The disposal site should be covered with a minimum of two feet of fine-grained soil and six inches of top soil which is seeded, fertilized and mulched to stabilize. The disposal site shall be operated in a nuisance-free and aesthetic manner.
- Treated wood (treated with preservatives, glues or lead-based paint) must be disposed in a municipal solid waste landfill, construction and demolition waste landfill or through a solid waste transfer facility.
- Clean wood that is not painted, treated or glued can be chipped for landscaping wood chips or boiler fuel. For a list of wood chipping companies please look here: [http://www4.uwm.edu/shwec/publications/cabinet/recycling/SHWEC%20list%20Mobile%20grinding,%20screening,%20and%20crushing%20contractors.pdf?sm\\_auiDVSHt0NDW76HV6P](http://www4.uwm.edu/shwec/publications/cabinet/recycling/SHWEC%20list%20Mobile%20grinding,%20screening,%20and%20crushing%20contractors.pdf?sm_auiDVSHt0NDW76HV6P). Clean wood may also be composted or buried.
- Attached is a Flood and storm waste management options checklist to assist in determining how to manage waste and, for reference, listings for woodburning facilities, solid waste transfer facilities, municipal solid waste landfills and construction and demolition waste landfills that may be able to accept and manage solid waste for you.
- For marinas, boat owners and others in eastern Ashland and Iron Counties, the Gogebic Range Solid Waste Transfer Facility in Ironwood MI (906-932-0600) and the Waste Management K & W Landfill in Ontonagon MI (call Linda at 906-883-3504) may be able to assist you in managing solid waste. The facilities listed in the bullet above are also available options. Damaged watercraft and watercraft remains must be disposed at solid waste transfer stations or municipal solid waste landfills in Wisconsin.

If you have questions on managing solid waste resulting from this storm event, please contact Bob Germer, at 715-635-4060, or by email at [Robert.germer@wisconsin.gov](mailto:Robert.germer@wisconsin.gov) or Casey Lamensky, at 608-267-7574, or by email at [casey.lamensky@wisconsin.gov](mailto:casey.lamensky@wisconsin.gov).

Material	MSW Landfill	C&D Landfill – construction & demolition waste generated from the demolition of buildings, roads and structures	Sand/Gravel Pit Fill	Stockpile	Recycle	Compost, chip or mulch	Manage as Hazardous Waste
Antifreeze					X		X
Appliances					X		
Asbestos	If approved	If approved					
Asphalt		X	X	X	X		
Batteries – lead acid/motor vehicle					X		
Cardboard					X		
Carpet	X						
Clean soil			X				
Concrete		X	X	X	X		
Concrete – Reinforced		X	X	X	X		
Concrete Block		X	X	X	X		
Culverts – concrete		X	X	X	X		
Culverts – metal				X	X		
Culverts – poly/plastic	X	X			X		
Drywall	X	X			X		
Electronics					X		
Flooring – wood, vinyl etc	X	X					
Fluorescent bulbs					X		X
Furniture	X						
Gasoline cans							X
Guard rails – metal				X	X		
Guard rails – treated wood	X	X					
Insulation	X	X					
Wood – treated	X	X					
Wood - untreated	X	X		X	X	X	

Material	MSW Landfill	C&D waste	Sand/Gravel Pit Fill	Stockpile	Recycle	Compost, chip or mulch	Manage as Hazardous Waste
Paints, stains, solvents, varnishes and other chemicals							X
Pavement	X	X	X	X	X		
Pesticides							X
Plastics	X						
PVC Pipe	X	X					
Rock or stone			X				
Roofing - Metal	X	X			X		
Roofing - Shingles	X	X			X		
Sand from sandbags	X						
Sandbags – biodegradable material	X						
Sandbags – non biodegradable	X						
Siding – concrete	X	X					
Siding – metal	X	X		X	X		
Siding – vinyl	X	X			X		
Signs and signposts – metal				X	X		
Signs and signposts – treated wood	X						
Tires					X		
Tree stumps			X	X		X	
Tree waste				X		X	
Trees				X		X	
Used oil & oil drained from engines (or other components) during cleanup					X		

Have questions? Contact Bob Germer – Waste and Materials Management, WI DNR – 715-635-4060 - robert.germer@wisconsin.gov

# **Department licensed & approved woodburning facilities**

07/14/2016  
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Wisconsin Department of Natural Resources  
Bureau of Waste Management  
Licensed Facilities for Expiration Year: 2016  
Activity 001

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Facility Name/ Facility Location	Lic. No.	Activity	Contact Name/ Contact Location	Phone	FID/ EPA ID	County/ Region
ASHLAND CTY COMPOST/WBS WOODBURY LN - S END GINGLES TN WI 54806	3208	001 - WOODBURNER	DENNIS CLARK, OPERATIONS MGR PUBLIC W 2020 6TH ST E ASHLAND WI 54806	(715)209-5754	802052900	Ashland Northern
PRAIRIE FARM VIL CTH A PRAIRIE FARM WI 54762	4479	001 - WOODBURNER	SHERRIE SIEBERT, CLERK PO BOX 74 PRAIRIE FARM WI 54762	(715)455-1714	603045410	Barron Northern
VILLAGE OF GRANTSBURG WOODBURNING 401 N GARY ST GRANTSBURG WI 54840	4485	001 - WOODBURNER	CHRIS BARTLETT, DIR OF PUBLIC WORKS 316 S BRAD ST GRANTSBURG WI 54840	(715)463-2405	807023470	Burnett Northern
MINOCQUA TN KILAWEE RD MINOCQUA TN WI 54548	3309	001 - WOODBURNER	MARK PERTILE, DIR PUB WKS 415 MENOMINEE ST SUITE A MINOCQUA WI 54548	(715)356-5296	744117660	Oneida Northern
SCHOEPKE TN OLD 26 RD S SCHOEPKE TN WI 54463	3596	001 - WOODBURNER	EDWARD MAS, TN CHAIRMAN PO BOX 56 PELICAN LAKE WI 54463	(715)487-5680	744067720	Oneida Northern
AMERY CTY WBS LINCOLN TN RD LINCOLN TN WI 54001	3324	001 - WOODBURNER	ALLEN MCCARTY, SUPT 118 CENTER ST AMERY WI 54001	(715)268-7427	649066330	Polk Northern
BALSAM LAKE VIL 901 OLD MAIN ST BALSAM LAKE WI 54810	4423	001 - WOODBURNER	CODY KORSAN, DIR OF PUBLIC WORKS PO BOX 506 BALSAM LAKE WI 54810	(715)485-3424	649006710	Polk Northern
BRUCE VIL WBS  BRUCE WI 54819	3224	001 - WOODBURNER	MICHAEL NEWMAN, PRESIDENT BOX 238 BRUCE WI 54819	(715)868-2185	855037480	Rusk Northern
ARBOR VITAE TN LEAF & BRUSH SITE SCHUMAN RD OFF HWY 51 ARBOR VITAE TN WI 54568	3305	001 - WOODBURNER	FRANK BAUERS, CHAIRMAN 10672 BIG ARBOR VITAE DRIVE ARBOR VITAE WI 54568	(715)356-3120	764129850	Vilas Northern
LAC DU FLAMBEAU TN CLNSWP 2790 TRANSFER STATION RD HWY H LAC DU FLAMBEAU WI 54538	4087	001 - WOODBURNER	NANCY EDWARDS, TOWN CLERK P O BOX 68 LAC DU FLAMBEAU WI 54538	(715)588-3358	764011600 WIR000026591	Vilas Northern

# Department licensed & approved woodburning facilities

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Wisconsin Department of Natural Resources  
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Facility Name/ Facility Location	Lic. No.	Activity	Contact Name/ Contact Location	Phone	FID/ EPA ID	County/ Region
LAND O LAKES TN EAST LF/WBS TOWN GARAGE RD LAND O LAKES WI 54540	3566	001 - WOODBURNER	LYNN BYBEE, CLERK-TREASURER PO BOX 660 LAND O' LAKES WI 54540	(715)547-3255	764083320	Vilas Northern
MANITOWISH WATERS TN LF/WBS 6536 TRANSFER STATION RD MANITOWISH WATE WI 54545	3262	001 - WOODBURNER	DANA HILBERT, TN CLERK PO BOX 267 MANITOWISH WATE WI 54545	(715)543-8400	764083650	Vilas Northern
PLUM LAKE TN OLD HWY N PLUM LAKE TN WI	3216	001 - WOODBURNER	SHARON BROOKER, TOWN CLERK PO BOX 280 SAYNER WI 545600280	(715)542-4531	764129080	Vilas Northern
SPOONER WOODBURNING FACILITY 5424 CTH A SPOONER WI 54801	4480	001 - WOODBURNER	SCOTT THOMPSON, STREET SUPERINTENDEN PO BOX 548 SPOONER WI 54801	(715)416-2229	866016360	Washburn Northern

\* Total number of facilities for this given year: 14

# **Department licensed & approved solid waste transfer facilities**

07/14/2016  
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Wisconsin Department of Natural Resources  
Bureau of Waste Management  
Licensed Facilities for Expiration Year: 2016  
Activity Range 028 to 035

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Facility Name/ Facility Location	Lic. No.	Activity	Contact Name/ Contact Location	Phone	FID/ EPA ID	County/ Region
EAGLE WASTE & RECYCLING INC-ASHLAND TI 405 INDUSTRIAL PARK RD ASHLAND WI 54806	4478	028 - SW TRFR VS	ALAN ALBEE, PRESIDENT PO BOX 729 EAGLE RIVER WI 54521	(715)477-0077	802021550	Ashland Northern
WASTE MANAGEMENT OF NW WI 510 INDUSTRIAL PARK DR ASHLAND WI 54806	3528	030 - SW TRFR SM	JEFF WOLFE, DIVISION MGR PO BOX 716 ASHLAND WI 54806	(715)492-1388	999996800 WID988623419	Ashland Northern
ALLIED WASTE SERVICES OF NORTH AMERICA MIDTOWN RD, W OF HWY 35 MEENON TN WI	3204	030 - SW TRFR SM	JASON ERAQUAM W5987 CTY HWY D SARONA WI 54870	(715)469-3356	807057240	Burnett Northern
CORE LANDSCAPING LLC DBA AA ROLL OFF 1021 GARFIELD AVE SUPERIOR WI 54880	4255	030 - SW TRFR SM	SHAREN JOHNSTAD, ADMINISTRATIVE ASSIST. 1615 WINTER ST SUPERIOR WI 54880	(715)395-9725	816108260 WIR000018713	Douglas Northern
OLON SPRINGS SOLID WASTE FACILITY 11903 S HOLLY LUCIUS RD OLON SPRINGS WI 54873	3388	030 - SW TRFR SM	MINDY LITTLE, SECRETARY PO BOX 282 OLON SPRINGS WI 54873	(715)378-2161	816069650	Douglas Northern
B & B CONTAINERS LLC 380-400 RUSCH RD ANTIGO WI 54409	4466	028 - SW TRFR VS	EUGENE PERROT, OWNER W9983 SUNNYSIDE RD ANTIGO WI 54409	(715)216-0550	734006570	Langlade Northern
WASTE MANAGEMENT OF WISCONSIN INC 1715 N DELEGLISE ST ANTIGO WI 54409	3630	035 - SW TRFR LG	SCOTT STENCIL, DISTRICT MGR 1715 DELEGLISE ST ANTIGO WI 54409	(715)693-8386	734055850	Langlade Northern
ADVANCED DISPOSAL RHINELANDER TRANSF 2582 HWY 17 S CRESCENT WI 54501	4259	035 - SW TRFR LG	GARY GARTMANN, GEN MGR 9113 CTH J MINOCQUA WI 54548	(715)359-6637	744083560	Oneida Northern
ADVANCED DISPOSAL SERVICES SW MIDWES 9113 CTH J MINOCQUA WI 54548	4172	035 - SW TRFR LG	GARY GARTMANN, GEN MGR 9113 CTH J MINOCQUA WI 54548	(715)359-6637	998033410	Oneida Northern
ONEIDA CNTY 7450 CTH K WOODBORO TN WI 54501	4240	035 - SW TRFR LG	BRIAN DUTCHER, ASSISTANT DIRECTOR PO BOX 695 RHINELANDER WI 54501	(715)401-9931	744009640	Oneida Northern

# **Department licensed & approved solid waste transfer facilities**

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Wisconsin Department of Natural Resources  
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Licensed Facilities for Expiration Year: 2016  
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Facility Name/ Facility Location	Lic. No.	Activity	Contact Name/ Contact Location	Phone	FID/ EPA ID	County/ Region
WASTE MANAGEMENT OF NORTHERN WISCONSIN 2306 OAK DR OSCEOLA WI 54020	3805	035 - SW TRFR LG	MATT BUSH, DIST MGR 611 LASER DR SOMERSET WI 54025	(512)356-8934	649079420	Polk Northern
WATERMANS SANITATION TRANSFER STATION 848 68TH AVE & 85TH ST LINCOLN TN WI 54001	3940	030 - SW TRFR SM	RICHARD WATERMAN, MANAGER 663 85TH ST AMERY WI 54001	(715)268-6471	649087230	Polk Northern
PARK FALLS TRANSFER FACILITY CASE AVE PARK FALLS WI 54552	3104	030 - SW TRFR SM	ARLA J HOMANN, CLERK-TREASURER P O BOX 146 PARK FALLS WI 54552	(715)762-2436	851034580	Price Northern
HAYWARD GARBAGE TRANSFER STATION 16119 W NURSERY RD HAYWARD TN WI 54843	3744	030 - SW TRFR SM	JASON ERAQUAM W5987 CTY HWY D SARONA WI 54870	(715)469-3356	858116490	Sawyer Northern
ADVANCED DISPOSAL SERVICES SW MIDWEST 645 JENSEN DR MEDFORD WI 54451	3077	030 - SW TRFR SM	SEAN QUINN, SITE MGR 501 S HUME AVE MARSHFIELD WI 54449	(715)502-3562	998084560	Taylor Northern
EAGLE WASTE & RECYCLING INC - TRANSFER 701 RECYCLING WAY EAGLE RIVER WI 54521	4477	028 - SW TRFR VS	ALAN ALBEE, PRESIDENT PO BOX 729 EAGLE RIVER WI 54521	(715)477-0077	764098610	Vilas Northern
MINONG AREA DISPOSAL TRANSFER/COMPOSTING W5775 TRANSFER STATION DR MINONG WI 54859	3167	030 - SW TRFR SM	DENISE WAGGONER, CLERK TREASURER PO BOX 415 MINONG WI 54859	(715)466-2322	866062230	Washburn Northern

\* Total number of facilities for this given year: 17

# Department licensed & approved municipal solid waste landfills

07/14/2016  
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Wisconsin Department of Natural Resources  
Bureau of Waste Management  
Licensed Facilities for Expiration Year: 2016  
Activity Range 071 to 073

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Facility Name/ Facility Location	Lic. No.	Activity	Contact Name/ Contact Location	Phone	FID/ EPA ID	County/ Region
NORTHERN STATES POWER CO - WOODFIELD 30750 WOODLAND RD EILEEN TN WI 54806	3233	072 - LF-MEDIUM	BLAKE R TOLLEFSON, ENV ANALYST PO BOX 008 EAU CLAIRE WI 57401	(715)737-2691	804047420	Bayfield Northern
SUPERIOR CTY MOCCASIN MIKE LF 15 MOCCASIN MIKE RD SUPERIOR WI 54880	2627	073 - LF-LARGE	DARIENNE MCNAMARA, ENVIR REGULATORY 1316 NORTH 14TH ST STE 200 SUPERIOR WI 54880	(715)395-7506	816041600	Douglas Northern
LINCOLN CNTY SANITARY LF N4750 LANDFILL LN MERRILL WI 54452	3141	073 - LF-LARGE	DAN MILLER, MANAGER 801 N SALES ST SUITE 201 MERRILL WI 544521632	(715)536-9636	735051460	Lincoln Northern
WASTE MANAGEMENT WI - TIMBERLINE TRAIL N4581 HUTCHINSON RD STUBBS TN WI 54819	3455	073 - LF-LARGE	TREVOR A WILSON, DISTRICT MGR N4581 HUTCHINSON RD WEYERHAUSER WI 54895	(715)868-7000	855040230	Rusk Northern
HWY G SANITARY LF CTH G CLOVERLAND TN WI	3100	073 - LF-LARGE	MARK BUSH, FACILITY MGR PO BOX 938 EAGLE RIVER WI 54521	(715)479-2938	764122040	Vilas Northern
BFI WASTE SYSTEMS OF NORTH AMERICA INC W5987 CTH D SARONA TN WI 54870	3474	073 - LF-LARGE	JASON A ERAQUAM, FACILITY MGR W5987 CTH D SARONA WI 54870	(715)469-3356	866065310	Washburn Northern

\* Total number of facilities for this given year: 6

## Department licensed & approved Construction and Demolition Waste Landfills

FID/ EPA ID	License No.	Facility Name/ Facility Location	Contact Name/ Contact Location	Phone	Activity/ Status	County/ Region
802007690	4461	OEI WOODBURY LANE SM DEMO LF SE NE S10 T47N R04W ASHLAND, WI 54806	RODNEY MAIWALD 1805 MAIN ST W ASHLAND, WI 54806	(715)682-9672	078 - LF SM DEMO Active	Ashland Northern
804046210	3434	NAMAKAGON TN DEMOLITION LF 25205 OLD NAMEKAGON RD NAMAKAGON TN, WI	ROBERT RASMUSSEN, CHAIRMAN 43670 CTH D CABLE, WI 54821	(715)794-2140	078 - LF SM DEMO Active	Bayfield Northern
804006940	4253	VENSTONE LLC INTERMEDIATE C & D LF 68280 PRIMROSE LN IRON RIVER, WI 54847	RALPH FROSTMAN, PRESIDENT 68280 PRIMROSE LANE IRON RIVER, WI 54847	(715)372-4522	075 - LF IN DEMO Active	Bayfield Northern
816004530	4249	DEMOLITION LANDFILL SOLUTIONS LLC HWY 105 SUPERIOR, WI 54880	DARREN L SAARI, PRESIDENT 2512 CENTRAL AVE SUPERIOR, WI 54880	(715)392-1889	075 - LF IN DEMO Active	Douglas Northern
419027730	4022	DEMOLITION DISPOSAL OF AURORA INC-S OFF FISHER LAKE PARKWAY AURORA TN, WI	DUANE FLESCH, PRESIDENT 630 E FISCHER LAKE PKWY NIAGARA, WI 54151	(715)589-2626	078 - LF SM DEMO Active	Florence Northern
734006900	4258	ANTIGO CITY DEMO SITE #2 700 E EDISON ST ANTIGO, WI 54409	CHARLEY BRINKMEIER, PUBLIC WORKS 700 E EDISON ST ANTIGO, WI 54409	(715)623-3633	078 - LF SM DEMO Active	Langlade Northern
744085980	4463	JBM HOWARD CO INC 2582 HWY 17 S RHINELANDER, WI 54501	JUNIOR HOWARD, OWNER 2614 HWY 17 S RHINELANDER, WI 54501	(715)482-0050	078 - LF SM DEMO Active	Oneida Northern
744085760	4464	ONEIDA CNTY LF DEMO #3 7450 CTH K WOODBORO TN, WI 54501	FREEMAN BENNETT, DIRECTOR PO BOX 696 RHINELANDER, WI 54501	(715)490-0190	078 - LF SM DEMO Active	Oneida Northern
855003270	4256	RANDS TRUCKING INC C & D USH 8 W GLEN FLORA, WI 54526	CASEY MINCOFF P O BOX 152 LADYSMITH, WI 54848	(715)532-6663	078 - LF SM DEMO Active	Rusk Northern
858016940	4254	THOMPSON DEMO LF #4 QUARTER MILE W HWY 63 HAYWARD, WI 54843	DAN THOMPSON, PRESIDENT PO BOX 657 HAYWARD, WI 54843	(715)634-3139	078 - LF SM DEMO Active	Sawyer Northern
866001840	4248	B & B WASTE FACILITY LLC JUNCTION DAWN RD & HWY 70 STONE LAKE, WI 54876	WILLIAM PARENTEAU, MEMBER N2803 CTY HWY P SARONA, WI 54870	(715)469-3448	078 - LF SM DEMO Active	Washburn Northern

\* Total number of facilities: 11

CORRESPONDENCE/MEMORANDUM

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DATE: July 21, 2016

FILE REF:

TO: Municipalities, businesses and property owners impacted by the July 11, 2016 storm event in Ashland, Iron, Sawyer, Douglas, Burnett, Bayfield, Price and Washburn Counties

FROM: Jill Schoen, Department of Natural Resources

SUBJECT: Supplemental Information: Demolition Debris Management, July, 2016 Flood Event

The purpose of this memo is to provide supplemental information, including local Department contacts, regarding management of waste and debris generated from recent flooding events in Northwest Wisconsin. (Note: This information is a modified version of DNR publication WA601, developed specifically for this flood event.)

On July 11<sup>th</sup> & 12<sup>th</sup> severe storms and heavy rains damaged buildings, roads and marinas across Northwestern Wisconsin. It is anticipated that a great deal of demolition debris will need to be managed in a short period of time following this catastrophic event.

The Wisconsin Department of Natural Resources is concerned with public health, safety, and environmental impacts when demolition debris is mismanaged. This document provides resources to communities and businesses in managing storm-generated debris, and to individuals interested in razing a single structure.

Typical types of waste generated from both natural disasters and planned demolition activities, along with proper disposal methods, are listed below.

**CLEAN SOIL, BRICK, BUILDING STONE, CONCRETE, BROKEN ASPHALT PAVEMENT, WOOD WASTE FROM DOWNED TREES, AND UNPAINTED OR UNTREATED WOOD**

These items may be disposed of *without Department approval* as long as the site selected does not impact surface waters, wetlands, floodplains, and critical habitat areas. Contact waste staff for assistance on locating an appropriate disposal site. The term “clean” refers to material that is unpainted, untreated, and not contaminated with petroleum or other contaminants. Communities should consider composting or chipping smaller wood waste for use in landscapes damaged by the storm event or offering clean wood waste for use as firewood. Clean brick, building stone, concrete and asphalt may be stockpiled for crushing and reusing in future building projects.

**ROOFING METALS, SIDING, AND OTHER METALS INCLUDING APPLIANCES**

This material may be easily recycled and therefore should be stockpiled and hauled to a scrap metal recycler. Some appliances may contain hazardous substances such as Freon. Freon must be removed by qualified and licensed personnel and items containing Freon or other hazardous substances should be stockpiled separately from other metals.

**ASBESTOS CONTAINING MATERIALS - SIDING, FLOORING, ROOFING AND INSULATION**

Structures that may contain asbestos items normally require special inspection and handling by **licensed** personnel and proper disposal. Contact Mr. Rick Wulk, DNR Regional Air Management Supervisor, 920-662-8151, for details on proper identification and handling of materials containing asbestos.

**HAZARDOUS WASTE IN THE FORM OF PAINTS, SOLVENTS, FUELS AND PESTICIDES**

Many municipalities have collection programs capable of handling household hazardous wastes. If your community does not have a household hazardous waste program, arrangements can be made with an outside contractor to establish a household hazardous waste disposal drop-off and collection service. Contact Mr. Steve Ashenbrucker, Department Waste Management Specialist, 715-762-1339, with questions regarding proper management of hazardous waste and disposal of contaminated soil.

**GLASS, ASPHALT AND FIBERGLASS ROOFING, CARPETING AND PAD, INSULATION, PVC**

## **PIPING, SIDING, DRYWALL, PLASTER AND PERSONAL ITEMS SUCH AS CLOTHING AND FURNITURE**

Items that cannot be recycled or reused *require disposal in a local licensed landfill, or an approved one-time disposal or construction and demolition landfill site.*

## **OPEN BURNING**

It is illegal to burn painted, treated or unclean wood, asphalt, plastics of any kind, oily substances, tires and other rubber products, garbage, recyclables, wet rubbish, and other materials. Demolition materials that cannot be burned include: roofing materials, all kinds of flooring materials, insulation, plywood and other composition board, electrical wiring, cabinetry and countertops, and plastic plumbing.

Open burning of trees, wood, brush, and other clean wood waste is an option, but *requires prior DNR approval or concurrence*; however, this may not be the best option. Please contact Mr. Rick Wulk, DNR Regional Air Management Supervisor, 920-662-5181, to discuss options and request an approval. Open burning results in the release of contaminants to the air, water and land, and may have an adverse impact on human health and the environment. Also, a fire spreading out of control is always a serious concern and stretches needed emergency personnel even thinner. A wild fire resulting from open burning activities could cost you money, if the local fire department is called out to suppress the fire. Chipping, composting, and using clean wood waste for firewood should be the options considered first!

### **Department of Natural Resources Contacts:**

**Open Burning & Asbestos: Rick Wulk, (920) 662-5181**

**Solid Waste Disposal & Recycling: Bob Germer, (715) 635-4060**

**Hazardous Waste Management: Steve Ashenbrucker, (715) 762-1339**

Additional debris management related information:



Final July 2016 Flood  
Event - Waste Manag

<http://dnr.wi.gov/topic/Waste/StormDebris.html>